

PARENT
SURVIVAL
GUIDE

INDIANA TECH

1600 E. Washington Blvd.
Fort Wayne, IN 46803
800.937.2448 / 260.422.5561
www.IndianaTech.edu

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MAKE THE MOST OF YOUR PARENT SURVIVAL GUIDE

Hang on to your guide!
Inside you'll find information
that's useful all year long,
including important phone
numbers, web sites and
calendars.

WELCOME TO INDIANA TECH

Parenting a college student brings a whole new dimension to the family relationship. All family members — not just your student — will be adjusting to the changes this year. While you may welcome a little more peace and quiet around the house, you'll still miss them. And you'll worry about them. Will they study enough? Will they ever sleep? Will they have enough money? Will they have clean underwear? Will they get a job after graduation?

This parent survival guide should help ease those worries. It contains information on Indiana Tech's services, policies, and procedures and some tips on how to help your son or daughter adjust and excel at college. If you have questions that are not answered in this guide, please don't hesitate to call or e-mail. There is a list of key contacts listed on page 5.

INDIANA TECH & YOUR STUDENT

Indiana Tech is dedicated to the philosophy of holistic education which includes a strong connection to the community and a passionate love of learning. At Tech, we value experiential learning and the significance that it places on relationships and human values within the learning environment. We educate the whole person. We are dedicated to preparing our students for professional and personal

success in the real world. Enrollments at Indiana Tech have reached record proportions. We haven't had a class this substantial since the fall of 1969! A new spirit of significance and success is evident on our campus...come join us, experience the feeling and help motivate your son or daughter toward a life of significance and worth.

ONE MOTHER'S EXPERIENCE

We sat down with one of our graduates, Alicia Harrison, and her mother, Beverly, to talk about Tech. One thing's for sure: Beverly loves her daughter... so much that poor Alicia started to get a bit embarrassed by her mother. Beverly has a lot to be proud of. Her daughter graduated in 2006 with a degree in marketing and sports management. She maintained a grade point average well into the 3's and played center on the women's basketball team.

"I have been most pleased with Indiana Tech's staff-to-student ratio," Beverly said. "It promotes an intimate exchange of learning between the students and their professors. Not only does Tech promote academic excellence, but even the staff cares about the students' individual needs. The faculty and staff are all accessible to parents to address their concerns. I'm proud of the fine young lady my daughter has grown up to be while attending Indiana Tech."

WHETHER YOUR STUDENT
LIVES ON CAMPUS OR
COMMUTES FROM HOME,
THE INFORMATION IN
THIS GUIDE WILL ANSWER
SOME OF THE MOST
COMMON QUESTIONS WE
RECEIVE FROM PARENTS
AND STUDENTS.



Beverly Harrison, and daughter, Allicia, visit in the McMilian library, a state-of-the-art facility which includes a café with a fireplace, computer clusters for access to the online catalog, the Internet and full text databases.

CAMPUS FACILITIES & SERVICES

Campus Ministry

Indiana Tech's Campus Ministry seeks to provide a safe and stimulating place for students, staff, and faculty at Indiana Tech to observe their spirituality and explore, nurture and nourish their relationship with God. They offer Bible studies, special recreational and social events, opportunities to become involved in local and national service projects, ecumenical worship services on campus, special seminars, concerts on campus, an annual spring break work trip, and one-on-one mentoring and discipleship opportunities.

Motor Vehicle Registration

All students may park vehicles on campus with a parking permit. A valid vehicle registration and proof of payment must be presented to acquire a parking permit. Vehicles

must be registered with the university when fees are paid at registration. Permits are issued by the Buildings & Grounds Office. If a student acquires a vehicle after registration, the permit can be obtained through the Business Office. All registration permits must be properly displayed at all times when on campus.

Medical & Wellness Services

The Indiana Tech Wellness Center brings fitness and health awareness to Indiana Tech year-round. Our wellness center director frequently



offers free programs to encourage healthier eating and exercising habits, and also plans events like walk-athon, blood drives and free health screenings. The Wellness Center features state-of-the-art equipment, with a wide range of cardiovascular options, a weight lifting circuit and free weights. In the event of an emergency or serious illnesses, there are numerous urgent care facilities and hospitals nearby.

Meal Service

Meal plans are available for purchase for students living on or off campus. Individual meals range from \$4.00 to \$7.10. Special event meals are \$8.40. Meals begin on Orientation Day and end after the last examination at the end of each semester. Meals are not served during the Thanksgiving holiday, Christmas holiday, or Spring Break.

On-Campus Safety

Crime statistics are reported each year by the Buildings & Grounds Office. The campus employs a 24/7 security company to monitor buildings, parking lots and dormitories. The main security office is located in the Pierson Center.

Student Support Services

Student Support Services encompasses a wide range of programs and services to support your student's academic endeavors. They'll find help with study skills, tutoring, peer support, counseling, and an understanding staff to help them over the bumps in their collegiate road. Also, because college life isn't all academics, students will find cultural enrichment activities to broaden their mind in ways that textbooks and exams can't.

The Dining Hall, located in Andorfer Commons, offers a variety of choices and nutritious foods for breakfast, lunch and dinner.

Meal plans are available for purchase for students living on or off campus.

Students living in most of the residence halls are required to purchase the full meal plan.



The Pierson Center is the largest of Indiana Tech's residence halls. The building houses 251 students in suite-style rooms and is staffed by eight resident assistants. Each floor contains a lobby with furniture and a big screen television.

EQUIPPING YOUR STUDENT

Furniture

Rooms in the residence halls are furnished with a bed, dresser, wardrobe, study desk, chair, and a tack board for each student. None of this furniture may be removed from the room. Mattresses are twin long; students will need to provide their own bedding. Refrigerators are allowed, but limited to no larger than 4 cubic feet. Students may want to bring a small desk lamp for additional lighting. Hot plates, air conditioners, space heaters, etc. are not permitted.

Bathrooms

Students have to provide their own bathroom supplies such as soap, toilet paper, bath towels, wash cloths, cleaning supplies and bath mat. Shower curtains will be provided.

We strongly encourage you to coordinate with your future roommates and suite mates, so that you don't end up with unnecessary multiples. Extra toilet paper? Great! Four televisions? Probably not necessary.



Communications

In every dorm room, each student has an Ethernet port and cable television jack. The residence halls are on a wireless network. There is also a local phone service access provided in each room. Students must, however, provide their own phones. Indiana Tech does not offer long-distance service. We suggest acquiring a renewable long-distance phone card or a wireless phone plan with nationwide long distance service.

Laundry

Coin operated laundry facilities are available to students on campus. Currently it is \$1.25 to wash a load and \$1.00 to dry. Students desiring finished laundry and/or dry cleaning service may find this available within a reasonable distance off campus.

WANT MORE TIPS AND ADVICE?
VISIT OUR WEB SITE TO BROWSE
THE PROSPECTIVE STUDENTS
SECTION - "WHAT SHOULD I
BRING TO CAMPUS?"



All students may park vehicles on campus with a parking permit.

MONEY MATTERS

A Few Words About Credit Cards

Since your son or daughter has been accepted to college, your mailbox is probably overflowing with student credit card applications. There's nothing wrong with that; establishing credit is an important step. It will help your student acquire financing in the future for starting a business, buying a car, a house, or acquiring a loan. But, credit cards have a dark side, too.

Have you ever watched daytime television or court TV? If so, you've probably noticed umpteen commercials for bankruptcy attorneys or debt management companies that promise "to help you get your life back." Those commercials are there to help the millions of Americans who are in debt over their heads and can't get out.

Why do we bring this up here? Because the cycle of debt often starts when college students get their first credit card.

According to Bankrate.com, upon graduation, the average student owes \$20,402 in combined education loans and credit card balances (that's just average). Sixteen percent of that debt, or \$3,262, for final year undergraduate students is from just their credit cards. As you can see, college students can easily let credit card spending get out of hand.

What You Can Do

Managing credit cards is serious business. How your student uses their credit card in college will have a huge effect on their financial livelihood in the future. Take the time to educate your student on how to use them wisely. Make sure they understand

how they work and the consequences of racking up a big balance. Here are a few main points you'll want to explain:

1. Credit cards aren't free money—they must be paid off with interest.
2. How Annual Percentage Rate (APR) is calculated.
3. Don't charge more than can be paid back within a reasonable amount of time.
4. Use credit cards for emergencies and necessities only.
5. The longer a balance goes unpaid, the more interest it accrues.
6. Always pay more than the minimum amount. Otherwise high balances can take years, even decades, to pay down.

A Case in Point

Take for instance that average college student who owes \$3,262. With a typical APR of 18%, the monthly minimum payment would be \$81.55 (or 2.5% x balance). Paying just the minimum each month, it would take more than 22 years to pay off the card. By that time, the student will have spent \$4,508.22 on interest alone. Let's do the math:

ORIGINAL CREDIT CARD PURCHASES:	\$3,262.00
ACCRUED INTEREST OVER 22 YEARS:	+ \$4,508.24
TOTAL SPENT BY THE TIME IT'S PAID OFF:	\$7,770.24

As you can see, the student ends up paying more than twice the balance by the time the loan has been repaid.

This information is also included in the student half of this guide.

CAREER PLANNING & DEVELOPMENT

A Focus on Careers

We talk a lot about being a "practical, career-focused" university. That's because after graduation we want our students to be ready for the real world. That's where the Career Planning and Development Center comes in. Many universities offer career services to help their graduates get a job, but we begin preparation freshman year. Conveniently located on campus, the CPDC can help your son or daughter find the career that's right for them and then help them prepare for that first job throughout their entire college education. The CPDC services are free for all students. Here are a few services provided:

Career Assessment: Students may attend Tech because they know they want a college education, but maybe they aren't exactly sure what they want to study. Career assessment testing helps to determine a student's strengths, abilities and interests so that the CPDC can help guide them toward an appropriate major or career study.

Workshops: There's an art to applying for a job and interviewing, and it's not always easy to master. So, the CPDC staff offer workshops and classes on résumé writing, cover letter writing, and interviewing. They also host an annual professional dress fashion show and a dining etiquette and networking dinner. Your son or daughter won't have to go it alone in learning the intricacies of landing a job.

Internships: About 25% of Indiana Tech's day students currently work in an internship while attending college. Internships are an integral part of an education because they help students acquire practical skills with exposure to the real world. When a student is ready to take on an internship, the CPDC has many resources to find the position they're looking for.

Career Library: The CPDC stocks a variety of publications and books on career assistance, job search tips, industry job outlooks and more. Students can visit the library to peruse the current selection.

Job Fairs: Annual job fairs attract local, regional, and even national companies and organizations who are seeking qualified applicants to Indiana Tech. The job fair is held each fall.

Employer Visits: Companies and organizations routinely visit the CPDC to recruit our students. This is usually set up in advance for them to interview for internships and full-time positions.

Job Postings on Warrior Jobs: Area companies as well as national organizations supply job listings with the CPDC. Full-time, part-time and internship opportunities can be found posted on our Web site under "Warrior Jobs." Students can search positions and apply directly using the Warrior Jobs system.

The CPDC helped Curtis Jailor, seen here with his boss Brian Dumford, secure an internship with the Allen County Human Resources Department in the City County Building.



We Care: The staff at CPDC is dedicated to helping the student. Its sole mission is to see Indiana Tech students succeed in their careers. From drafting a cover letter to choosing a neck tie for an interview, the CPDC is here to help students make that important connection between their education and their career goals.

For More Information: To contact the Career Planning & Development Center, call 260.422.5561 ext. 2217 or toll-free 800.937.2448, or visit our web site, www.IndianaTech.edu/CPDC.

INDIANA TECH'S BUSINESS OFFICE PROVIDES CHECK CASHING SERVICE.

Area Banks

Bank One
6141 N. Clinton St.
Fort Wayne, Indiana
(260) 427-8154

Fifth Third Bank*
926 W. State Blvd.
Fort Wayne, Indiana
(260) 482-1571

Flagstar Bank
5311 Coldwater Rd.
Fort Wayne, Indiana
(260) 483-3988

National City Bank
445 W. Coliseum Blvd.
Fort Wayne, Indiana
(260) 373-0512

Professional Federal Credit Union
1710 Saint Joe River Dr.
Fort Wayne, Indiana
(260) 483-0514

Three Rivers Federal Credit Union
1615 Northland Blvd.
Fort Wayne, Indiana
(260) 490-8328

Wells Fargo Bank
800 Northcrest Shopping Center
Fort Wayne, Indiana
(260) 461-6005

* Fifth Third maintains an ATM located in Andorfer Commons.



ESSENTIAL CONTACT INFORMATION

KEY CAMPUS CONTACT INFORMATION

Indiana Tech
 1600 East Washington Boulevard
 Fort Wayne, Indiana 46803
 main: **(260) 422-5561**
 toll free: **(800) 937-2448**
www.IndianaTech.edu

RESIDENCE HALL PHONE NUMBERS

260-423-6426 + extension (Extension numbers are provided when students receive their housing assignments.)

MAJOR CAMPUS EXTENSIONS

Admissions-----	2205	Human Resources-----	2137
Alumni Relations-----	2219	McMillen Library-----	2215
Business Office-----	2354	Registrar-----	2329
Buildings & Grounds-----	2138	Office of the President-----	2202
Campus Ministry-----	2288	Sports Information Center-----	2262
Campus Security-----	2230	Student Life-----	2317
Career Planning & Development-----	2217	Student Support Services-----	2337
Financial Aid-----	4105	Tech Treasures (gift shop)-----	2108
		Wellness Center-----	2368

KEY ADMINISTRATION NUMBERS & E-MAIL ADDRESSES

President: **Dr. Arthur E. Snyder** | ext. 3333 | AESnyder@IndianaTech.edu
 Vice President of Academic Affairs: **Dr. Elaine Pontillo** | ext. 2207 | EAPontillo@IndianaTech.edu
 Athletic Director: **Jeff Walker** | ext. 2244 | JJWalker@IndianaTech.edu
 Associate Vice President of Student Services: **Chris Dickson** | ext. 2234 | CMDickson@IndianaTech.edu
 Dean of Engineering & Computer Sciences: **Prof. Dave Aschliman** | ext. 2102 | DAschliman@IndianaTech.edu
 Dean of General Studies: **Dr. Barbara Perry** | 2120 | BAPerry@IndianaTech.edu
 Director of the Freshman College: **Dr. Mary Scudder** | ext. 2292 | MCScudder@IndianaTech.edu

DAY ACADEMIC CALENDAR

First Day of Class
 Last Day of Class
 Major Exams

FALL SEMESTER

BILLING PACKETS SENT OUT STARTING-----MONDAY----- JUNE 21
 NEW STUDENTS ARRIVE-----SUNDAY----- AUGUST 22
 REGISTRATION & ORIENTATION-----MON-TUES----- AUGUST 23-24
CLASSES BEGIN-----WEDNESDAY----- AUGUST 25
 SPRING PRE-REGISTRATION BEGINS-----MONDAY----- NOVEMBER 8
THANKSGIVING BREAK, LAST DAY OF CLASS-----TUESDAY----- NOVEMBER 23
CLASSES RESUME-----MONDAY-----NOVEMBER 29
 SPRING PRE-REGISTRATION ENDS-----FRIDAY-----DECEMBER 3
LAST DAY OF CLASSES-----FRIDAY-----DECEMBER 10
FINAL EXAMINATIONS-----MON-WED-----DECEMBER 13-15

SPRING SEMESTER

BILLING PACKETS SENT OUT STARTING-----MONDAY-----DECEMBER 6
 NEW STUDENTS ARRIVE-----SUNDAY----- JANUARY 16
 M. L. KING BIRTHDAY, NO CLASSES-----MONDAY----- JANUARY 17
 REGISTRATION & ORIENTATION-----TUESDAY----- JANUARY 18
CLASSES BEGIN-----WEDNESDAY----- JANUARY 19
SPRING BREAK, LAST DAY OF CLASS-----FRIDAY----- MARCH 11
CLASSES RESUME-----MONDAY-----MARCH 21
 SUMMER/FALL PRE-REG. BEGINS-----MONDAY----- APRIL 11
 SUMMER/FALL PRE-REGISTRATION ENDS-----FRIDAY----- APRIL 29
LAST DAY OF CLASSES-----FRIDAY----- MAY 6
FINAL EXAMINATIONS-----MON-WED-----MAY 9-11
 COMMENCEMENT-----SATURDAY----- MAY 14

SUMMER SEMESTER – DATES TO BE ANNOUNCED

ADVICE FOR PARENTS FROM STUDENTS

Dear moms and dads, here are some helpful tips from us, the students, to help ensure our great time at Indiana Tech.

Please don't bother the teachers or coaches or especially employers with questions or complaints.

Have faith in us that we will always try to do the right thing.

Let us become our own person.

Send us those cookies we loved so much every now and then -- or better yet, every day.

Don't forget about us; we're still family, aren't we? Call or e-mail us even when you think we'll resent it . . . just not at 5 a.m.

Yes, college is a place for learning. But remember that we also need to have some fun and make new friends.

Send more clothes. Please don't ask us why.

Understand that "Wicked Wednesdays" are fun nights that invite students to hang out for a variety of activities sponsored by Student Life. They are not actually evil.

Give us the support we need while we're away; always encourage us.

Call us crazy, but money DOES help time and time again.

Remember our old bathroom when we lived at home? Now imagine our dorm bathrooms: PLEASE SEND CLEANING SUPPLIES!

Sometimes a call isn't enough. Be sure to come out and visit us when you can.

Don't be afraid. Be proud as we take our next step forward.

HOTELS FOR PARENTS

Hilton-Fort Wayne
1020 S. Calhoun St.
Fort Wayne, IN 46802
260-420-1100
www1.hilton.com

Marriott-Fort Wayne
305 E. Washington Center Rd.
Fort Wayne, IN 46825
260-484-0411
www.marriott.com

Extended Stay America
8309 W. Jefferson Blvd.
Fort Wayne, IN 46804
260-432-1916
www.extendedstayamerica.com

Baymont Inn
1005 W. Washington Center Rd.
Fort Wayne, IN 46825
260-489-2220
www.baymontinns.com

Holiday Inn Fort Wayne-IPFW and Coliseum
4111 Paul Shaffer Dr.
Fort Wayne, IN 46825
888-897-0084
www.fortwayneholidayinn.com

Comfort Suites North
3302 E. Dupont Rd.
Fort Wayne, IN 46825
260-480-7030
www.comfortsuites.com

Fort Wayne Hotel and Conference Center
300 E. Washington Blvd.
Fort Wayne, IN 46802
260-422-5511
www.ftwaynehotelconferencecenter.com



And while you're here, please try not to embarrass me too much by taking photos on campus where my friends can see me.

CHECK OUT DISCOUNTS BEFORE CHECKING IN

Comfort Suites ----- 5757 Coventry Lane ----- 436-4300
Day's Inn ----- 1161 E. Washington Blvd. ----- 489-6556
Fort Wayne Inn ----- 300 E. Washington Blvd. ----- 422-5511
Hilton Garden Inn ----- 8615 US Hwy 24 West ----- 435-1777
Hyatt Place ----- 111 W. Washington ----- 471-8522
Signature Inn ----- 1734 W. Washington Center Rd. ----- 489-5554

Vendors subject to change without notice.

ESSENTIAL INFO: IDENTITY EDUCATION 101

LESSON 1: KNOW YOUR TRUE COLORS

Whether your student is an athlete or not, an essential part of being a college parent is showing school spirit. So, just in case you haven't figured it out yet, we are Indiana Tech, our school colors are orange and black, and we are the Warriors.



LESSON 2: KNOW YOUR TEAMS

We're pretty serious about our athletic teams, too. Join the super fans in cheering on Warrior athletics every season:

BASEBALL	WOMEN'S CROSS COUNTRY	WOMEN'S SOCCER	WOMEN'S VOLLEYBALL
MEN'S BOWLING	MEN'S GOLF	SOFTBALL	CHEERLEADING
WOMEN'S BOWLING	WOMEN'S GOLF	MEN'S TENNIS	DANCE TEAM
MEN'S BASKETBALL	MEN'S LACROSSE	WOMEN'S TENNIS	PEP BAND
WOMEN'S BASKETBALL	WOMEN'S LACROSSE	MEN'S TRACK & FIELD	
MEN'S CROSS COUNTRY	MEN'S SOCCER	WOMEN'S TRACK & FIELD	

LESSON 3: SHOW YOUR TRUE COLORS

Now that you know the facts, it's time to get equipped. We make that very easy by offering a huge selection of Indiana Tech apparel and accessories in the Tech Treasures gift shop located on the lower level in Andorfer Commons. Our Tech gear includes hoodies, polos, T-shirts, sweatshirts, caps, beanies, bobbleheads and more. We even have gear made specifically for Tech parents.

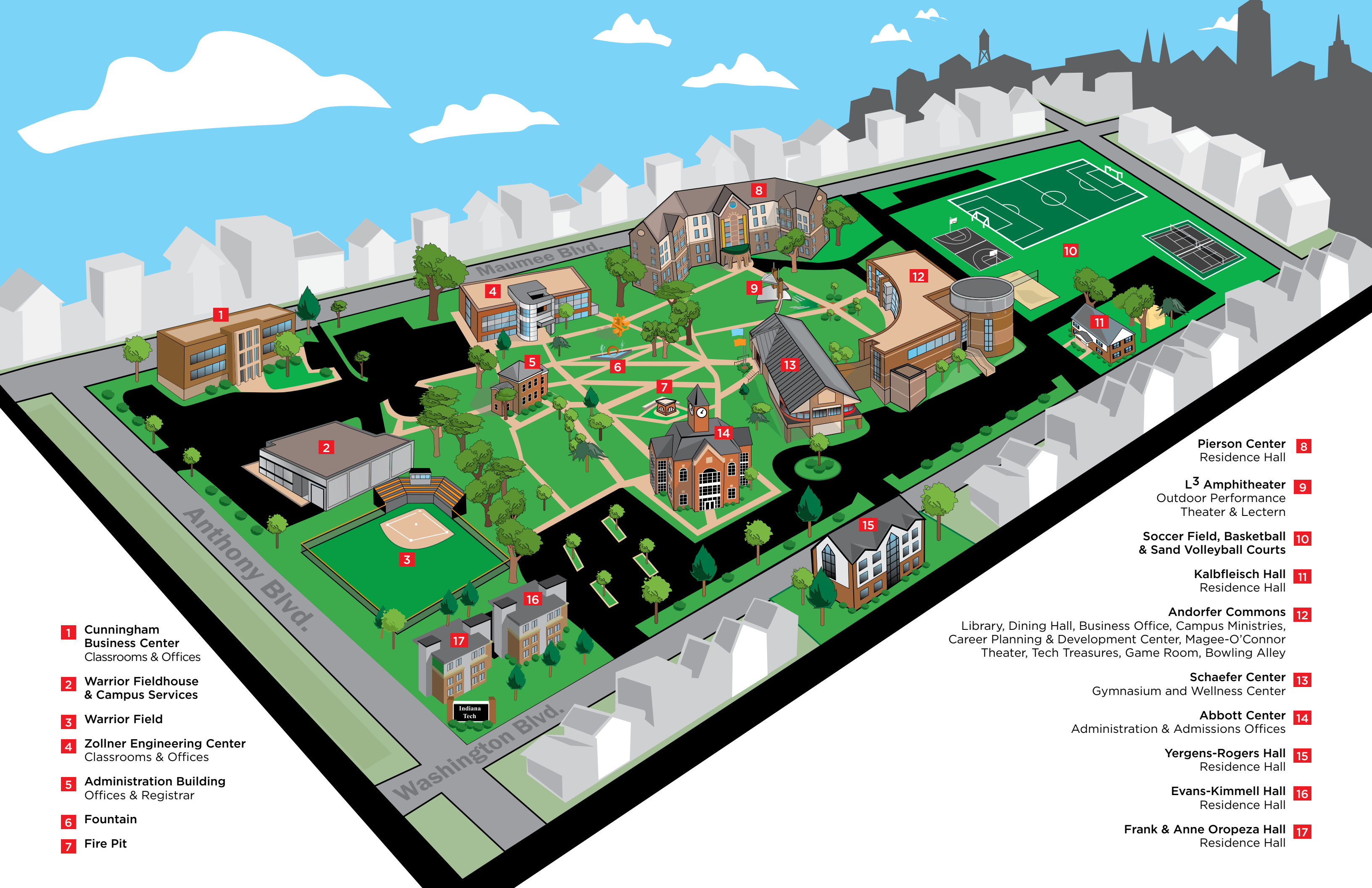


THE ART OF SENDING PACKAGES

Students living within residence halls on campus are assigned a post box with key. The name must be exact as the assigned name of the post box or mail is returned to the sender. Parents, if you order stuff for your kids, make sure the name on the package is theirs, not yours. If a student doesn't live on campus mail is returned to sender. Mail is delivered in the late afternoon by 4:00 p.m. Monday through Friday. There are no weekend deliveries. Registered, insured, certified mail and parcel packages are delivered to the Pierson Center security office and a notice is sent to the student. Your student must show their valid school identification card to claim their package. Here are a few ideas of what to send your student:

- > Their favorite homemade cookies packaged carefully so not to arrive as a big bag of crumbs.
- > A variety of non-refrigerated microwavable delights.
- > Phone cards for when they're dying to re-connect with family and friends from home, especially if their from another state or country.
- > Do you still have that great photo from vacation? How big is the little sibling getting? Send new and old photos so your student can remember where they came from and what's going on at home.
- > Want your student to be the envy or the best friend of the dorm? Send them their favorite CD or the latest movies released on DVD.
- > Since you're a parent, you can think about practical items, too. Pencils and paper can only last for so long. Help ensure their academic success by sending a few school supplies.
- > Not sure if your student is dressed properly for the season? They probably aren't. Maybe you could send some gloves and a hat for the winter. It get's cold in Indiana!
- > Be sure to check with the U.S. Postal Service or your preferred delivery service about what can and cannot be shipped and comply with their guidelines and rules. Address your packages in the following manner:

**YOUR STUDENT
INDIANA TECH
1600 E WASHINGTON BLVD
FORT WAYNE IN 46803**



1 Cunningham Business Center
Classrooms & Offices

2 Warrior Fieldhouse & Campus Services

3 Warrior Field

4 Zollner Engineering Center
Classrooms & Offices

5 Administration Building
Offices & Registrar

6 Fountain

7 Fire Pit

8 Pierson Center
Residence Hall

9 L³ Amphitheater
Outdoor Performance
Theater & Lectern

10 Soccer Field, Basketball
& Sand Volleyball Courts

11 Kalbfleisch Hall
Residence Hall

12 Andorfer Commons
Library, Dining Hall, Business Office, Campus Ministries,
Career Planning & Development Center, Magee-O'Connor
Theater, Tech Treasures, Game Room, Bowling Alley

13 Schaefer Center
Gymnasium and Wellness Center

14 Abbott Center
Administration & Admissions Offices

15 Yergens-Rogers Hall
Residence Hall

16 Evans-Kimmell Hall
Residence Hall

17 Frank & Anne Oropeza Hall
Residence Hall