

INDIANA TECH

HOUSING INFORMATION – 2012-2013

APPLICATION PROCEDURE – Note that the attached form is for individual student housing. A married student not living with spouse should also use this form. The housing application and \$350 deposit may be submitted online at www.indianatech.edu/housing. If not completed online, the application and deposit may be sent to:

*Admissions Office
Indiana Tech
1600 East Washington Boulevard
Fort Wayne, IN 46803*

DO NOT SEND CASH - Make remittance payable to *Indiana Tech* by check, money order or credit card.

ROOM DEPOSIT – Housing can be *guaranteed* only if the deposit is paid by May 1st (prior to first term of attendance). If paid after May 1st, you will be placed, based on availability. The \$350.00 deposit will be held as a reservation deposit for as long as you are on the list for assignment. Once this assignment is made, this deposit is held as a Damage Deposit. Since assignments are made on the basis of the date of deposit received, application and deposit must be made before the prospective student is admitted to university housing. The deposit will be retained for as long as the student continues to utilize campus housing and will revert back to a reservation deposit each summer.

ROOM RESERVATION REFUND – Should a student decide to cancel the room reservation, a refund of the \$350.00 deposit may be obtained by submitting a written request to the Business Office postmarked no later than May 1st of the current year's upcoming fall semester. Failure to provide written notice of cancellation by that time will result in forfeiture of the entire deposit. Refund requests for spring starts must be received by December 1 of the current academic year's upcoming spring semester.

CONTRACTS – All freshman and sophomore students are required to reside in campus housing. Immediate exemption may be granted if the student is

- a. 21 years of age or older prior to the start of the semester of initial enrollment.
- b. Living with responsible relative within 50 miles of the university.
- c. Married and living with spouse within 50 miles of the university.
- d. Veteran of the U.S. Armed Forces.
- e. Special circumstances requiring additional consideration.

When an assignment is made, the information will be mailed to the student. The housing contract is binding for the entire academic year.

HOUSING DATES – University housing will be available to students on the following dates:

Fall 2012
Spring 2013

Sunday, August 19, 2012
Sunday, January 20, 2013

Housing Information (Cont'd)

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ROOM ASSIGNMENTS – Room assignments are made in late May and information on the assignments should be available and will be sent out in early June. Initial requests for specific roommates are honored provided the deposits and applications are made prior to May 1st and both applicants make written requests for each other as roommates. If a specific roommate is not requested, the Residence Life Office assigns a roommate using personal background information furnished on the application to achieve maximum compatibility. The entire residence hall facility is considered non-smoking (including personal rooms). Assignments to campus housing are made based on the date of application and availability of space.

The university reserves the right to make changes in the room assignments when it is in the best interests of the residents and/or the university.

ROOM ACCOMMODATION AND BOARD – Room and board rates for residents are as follows:

2011-2012 Housing Rates

2012-2013 Housing Costs will be available January 1, 2012

Pierson (Standard Double)	\$4395 per semester
Evans-Kimmell Hall (Standard Double)	\$4980 per semester
Frank & Ann Oropeza Hall (Standard Double)	\$4980 per semester
Kalbfleisch Hall (2-3 person room)**	\$2225 per semester (room price only)
Yergens-Rogers Hall (3-4 bedroom apartments)	\$3565 per semester (room price only)

Please note: All freshmen living on campus must have a meal plan

***Kalbfleisch Hall is currently used to house athletes on a specific housing scholarship chosen by the coaching staff and are required to purchase the meal plan which costs \$1660 per semester.*

MEAL SERVICE – All freshmen and any students who live in the Pierson Center, Kalbfleisch Hall, Frank & Ann Oropeza Hall or Evans-Kimmel Hall are required to eat in the university Dining Hall.

Contract meals begin on the first official date of housing each semester mentioned on page one and end after the last examination at the end of each semester. Contract meals are not served during the Thanksgiving holiday, Christmas holiday, or Spring Break.

ROOM FURNISHINGS AND SUPPLIES – Rooms in the residence halls are furnished with a study desk, chair, bed, wardrobe, dresser, bookshelf over three drawers, two-drawer roll-out file unit, mini blinds on the windows, and a tack board for each student. None of this furniture may be removed from the room. Mattresses are Twin Long; you will need to provide your own bedding. Refrigerators are allowed but limited to 4 cubic feet. You may want to bring a small desk lamp for additional lighting. Hot plates, air conditioners, space heaters, etc. are not permitted. Since a majority of students tend to have cell phones, telephone service is not provided in the rooms but an IP phone with service may be requested for an additional cost to cover leasing the phone. Bathroom supplies such as soap, toilet paper, etc. will be your responsibility. Shower curtains will be provided. For additional information on rooms and suggestions on what to bring, visit our website at www.indianatech.edu/housing.

LAUNDRY FACILITIES – Coin-operated laundry facilities are available to students on campus. The washer per load is \$1.25 and the dryer per load is \$1.00. Students desiring finished laundry and/or dry cleaning service may find this available within a reasonable distance off campus.