

## How to: Logging into Canvas (Faculty & Staff)

1. Navigate to <a href="https://letmein.indianatech.edu/">https://letmein.indianatech.edu/</a>



- 2. Log in using your Indiana Tech user ID (do *not* enter @indianatech.edu).
- 3. Once logged in, your window will look like the image below. Click on your username in the top right corner of your window.

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Account Managem	ent			
	Account Details & Activity		>	
	Account Details & A	Activity		
	Password Expires On:	Tuesday, October 17, 2023 (85 days from today) Change your password now		
	Last Login: Last Password Change: Last Password Reset:	7/24/2023, 10:14:30 AM 4/17/2023, 8:25:09 AM 1/17/2023, 9:18:01 AM		
	Challenge Questions		~	

4. A dropdown menu will appear. Click "1-Click Apps"

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Account Managem	nent			<b>:</b> し	1-Click Apps Logout
	Account Details & Activity		>		
	Account Details & A	Activity			
	Password Expires On:	Tuesday, October 17, 2023 (85 days from today) Change your password now			
	Last Login: Last Password Change: Last Password Reset:	7/24/2023, 10:14:30 AM 4/17/2023, 8:25:09 AM 1/17/2023, 9:18:01 AM			
	Challenge Questions		~		
	Registered Email Address		~		

5. Once on the 1-Click Apps page, scroll down and click on the Canvas logo.



6. You will be logged into Canvas.